2023 and 2024 Call for Locations

The bidding process for the 6th (2023) and 7th (2024) Asia-Pacific Public Policy Network Conference on Public Policy is open from **April 1st, 2022 to May 1st,2022.** *Once a university/city has been shortlisted for consideration, a selection committee will make a decision on location.*

ABOUT THE ASSOCIATION

The AP-PPN, founded in 2016, is an international scholarly association devoted to the advancement of public policy through the collaboration of scholars in the Asia-Pacific region. The main goal of the AP-PPN is to promote scientific research in the field of public policy and organize events which bring the international academic and practitioner public policy community together, increased participation among these groups and aiding the generation and diffusion of knowledge to and from community members. The Association supports public policy research with its own publications, summer schools, events and conferences, and propagates information through its mail list and website.

The Association is a non-profit organization managed by a Steering Committee of its members and is supported by Departments and Schools in the region as well as international affiliate organizations such as the International Political Science Association and the International Public Policy Association (see a list of sponsors and additional information at http://www.asiapacificppn.org).

THE ANNUAL AP-PPN CONFERENCE ON PUBLIC POLICY

The Annual AP-PPN Conference on Public Policy, is organized normally in the springtime and is the leading public policy event in the region. Each conference provides a platform where academics from all over the region have the opportunity to present their latest advances in public policy research. The Conference also hosts roundtables and plenaries on various subjects where the participants can exchange their points of view and coordinate future research opportunities. The focus of the AP-PPN conference is to serve as a multidisciplinary bridge between academics by using different paradigms and approaches and creating a conducive environment to allow enriching debates and enhance the dissemination of regionally relevant research. The AP-PPN encourages the development of national public policy consortiums and aims to galvanize local initiatives and collaborations through its conferences.

An AP-PPN organizational meeting and conference was held in Hong Kong in 2016 to launch the association and the first largescale standalone AP-PPN Conference took place at the University of Chiang Mai, Thailand, in 2017. Subsequent conferences were held at Tsinghua University, at the Hong Kong University of Science and Technology, at the University of Western Australia, at the Education University of Hong Kong and most recently at Universitas Airlangga.

PROPOSAL GUIDELINES FOR AP-PPN 2023 and 2024
It is expected to have 150+ papers for the 2023 and 2024 editions. Each conference will be of 2 days duration.

Following the format of the first four conferences, the 2023 and 2024 conferences should closely follow the following arrangement guidelines:

City Location
- The city must be easily accessible from all around the world. An international airport must be at a reasonable distance and well connected to the city.
- The city must have availability of accommodation facilities at different price points
- The city must have an efficient public transport network to allow the easy movement of the participants.

Conference Location
- In the case of a virtual conference, the rooms should be adequately equipped to support online conferencing for the hosting teams. Alternatively:
- The location can be a University or a conference center, conveniently located near hotels and the downtown and serviced by public transportation and taxi or ride-hailing services.
- The Conference venue must contain a minimum of 4-5 simultaneously available rooms, equivalent to a classroom with minimum 20-30 seats and additional classroom equipment like video projector, screens and Wi-Fi. Most rooms at the location must be in the same building or within short walking distance.
- The Conference location should also have a larger lecture hall-style room with enough seats to hold all conference participants for plenaries and include ppt projector, computer, microphones and screens.
- The Conference venue must have specific areas which can be designated for lunches and coffee breaks during the Conference.
- Free wireless internet access throughout the venue.

Accommodation, Gala Dinner, Lunch and Coffee Break
- 2 Tea/Coffee refreshments per day,
- 1 Lunch per day
- Conference dinner. Costs to be borne by individual participants but organized by sponsoring University. This can be at an off-campus location as long as transportation arrangements are available and inexpensive.
- Hotel and/or residence accommodation at reasonable prices should be available proximate to the conference and/or transportation center sites.

The Host Organizer is responsible for:
- The reservation and management of conference rooms and facilities
- The management of all technical devices, Wi-Fi, video projector, sound systems, screens, etc.
- Local Promotion and the relationship with local society, tourism office, local public administration, etc.
- The management of quotations for all services used for the conference: accommodation, Gala Dinner, hotels, etc.

- Communication during the Conference to indicate the rooms, rest rooms, the lunch areas, etc. (e.g. signposts, map)
- Management, collection of payments and registration of participants in the Conference
- Provision of lunches and coffee break refreshments

The Association and the Host Organizer will be jointly responsible for:
- External communication publicizing the conference,
- Setting Conference fees,
- Conference schedule: Preparation of the schedule and management of the multiple sessions,
- Plenary sessions, Round Tables and Special Events: Preparation of the session including choice of topics, moderators and guest speakers,
- Call for Panels: Management of the submitted panels, selection process and publication of the list of panels,
- Call for Papers: Management of the submitted papers, selection process and publication of the results
- Promotional and marketing campaigns: To attract exhibitors and sponsors for the Conference.

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The Bid Document

The complete AP-PPN bid document should include the following:

- The proposed dates for Conference
- The proposed location (city, and venue within the city) and the presentation of the advantages of city location to welcome an international conference.
- The names and details of 2 local contact persons of the host organizer: the local academic coordinator and the local administrative staff, pending the establishment of a local organizing committee,
- The presentation of the Conference location with estimated number of meeting rooms and other areas of different sizes available for plenary sessions, panels and business meetings, and to cover administrative and organizational needs (to include space for Association, local organizers, registration, displays and common areas); and information on access to all Conference venues for people with physical disabilities; the distance between the Conference location and a well-connected international airport, and any other relevant travel information, including information on probable costs of transportation (suggestion: PPT or video presentation),
- The proposed nature of overnight accommodation, and an estimate of the number of rooms available at different prices,
- The local staff which can be mobilized, with their available timings,
- A preliminary draft budget. The main expenses which must be assumed by the host organizer include: • All expenses on conference facilities
- Local staff costs.
- Tea / Coffee breaks organized 2 times each day for all participants,
- Lunch

Bids must be submitted no later than May 1st, 2022. Please be sure to indicate for which year you would like to host the conference. Please direct your submission(s) and any questions asiapacificppn@gmail.com